

Southern Queensland Reining Horse Association

Annual General Meeting

Annual General Meeting held in the Sporting Complex at the Gatton Showgrounds on 3rd November 2012.

Meeting opened at 1:08pm by President, Steve Ninness.

Attendees: Cam McDonald, Chris Wales, Steve Ninness, Dean Stephen, Clancy Topp, Noel Watson, Janine Hage, Trevor Paech, Anita Pearce, Brendan Manz, Jo Manz, Denise Bradbury, Leanne Bartlett, Tammy Stephen. David Nixon and Sheridan Deede arrived after meeting had commenced.

Apologies: Susan Camfferman, Kim Grosskopf, Caroline Jane Rippin, John Bourke, Darren Simpson, Kyley Norman

Minutes of previous Annual General Meeting

Were read by Tammy Stephen, Trevor Paech mentioned that he was included in the new members category but was not considered a new committee member as he had presided on the committee for numerous years. Moved Steve Ninness, 2nd Denise Bradbury.

Correspondence

There was no official correspondence

Presidents Report

Steve stated that it was a successful year for the club, there were a few hiccups that we experienced early on that were consequently ironed out. Affiliates program was poorly run by RA and it appears the Affiliate Qualifying conditions for 2013 that are posted on the NRHA website differ from the Reining Australia AQC, these have not been formally disseminated so we will wait to see what AQC RA releases.

We ran too many large shows last year and we will reduce the numbers of large shows in 2013.

Clinics were successful and broke even, thanks to Don McLaughlin, Leanne Bartlett, Wayne Williams and Jason Wordsworth for the hours they volunteered teaching at the clinics.

Thank you to committee members for their dedication throughout the year.

Steve has approached members regarding suggestions for the coming season

Steve mentioned that there was backlash raised on public forums regarding the prize money. Beginners and Non Pros will be supported over Open classes as that is where the numbers are.

Sponsorship will be required for a successful 2013 year.

Treasurer's Report

Chris mentioned numerous issues that hindered her ability to perform her role including:

- A lack of correspondence from Fair Trading to indicate the books were behind
- Having to supply 4 sets of audited figures
- Flood appeal which required another separate audit

- Change of financial year
- Lack of functionality with the base QuickBooks software package and “driver error”.
- RA changing the requirements for Affiliate Qualifying, specifically the number of shows an Affiliate must hold contributed to the year’s loss as we wouldn’t of held that many qualifying shows if we didn’t need to.

Chris presented two reports for audited books from:

- Feb 1st 2011 to Jan 31st 2012 and,
- Feb 1st 2012 to July 31st 2012

This will comply with the Fair Trading requirement for the audited figures to not exceed a period greater than 12 months for individual submissions.

An Honorary Payment was entered in QuickBooks to cover the gatekeeper and announcer and such roles.

Paying people to do jobs such as gate keeping, announcing and scribing eats in to profits but there are a lack of volunteers to help with these roles.

Membership money contributed to prize money for the large shows.

Judges are at least \$500 a day, Leanne Bartlett disputed this saying there are judges that will apply pro rata fees but it was agreed that most judges who offer this tend to have a conflict of interest within the club.

Members are still trying to avoid paying the facility fee and Chris states that she has to check every show that members have paid this fee.

PCRS lost \$6000, \$700 was lost on the Southern Cross Series.

Leanne Bartlett asked where the fundraising money is located in the printouts and Chris replied “in the show income”.

The clinic expenses was questioned by Leanne Bartlett due to the amount not being a multiple of \$100 which was the clinicians agreed payment, Chris replied that “Don McLaughlin took a % of the fee as he lives close to the arena”.

The show equipment purchased in 2011 included the laptop and software.

Chris stated that there are amounts of money entered in the wrong categories.

It was noted that there was no NRHA levy for 2012, Chris thinks it might be in Show Expenses.

There is no breakdown for Permits, Licenses or NRHA income in and out and this is confusing and creates auditing issues.

More than one person entering data creates problems.

There is approx \$15000 in the bank account.

Tammy Stephen asked Chris what is the amount of public liability insurance coverage, Chris was unsure of the amount.

Steve Ninness moved that we accept the audited figures for February 1st 2012 – 31st July 2012, 2nd Denise Bradbury.

Election of Office Bearers.

There was no official nominations received by the secretary in the specified time frame so all positions were to be filled from the floor.

Cam McDonald presided as the chair for election purposes.

Susan Camfferman and Trevor Paech both officially resigned from the committee.

Steve Ninness declared all positions available.

Tammy Stephen nominated Steve Ninness for President, Leanne Bartlett 2nd, there were no other nominations, Cam McDonald declared Steve Ninness as President.

Steve Ninness nominated Brendan Manz for Vice President, Leanne Bartlett 2nd, there were no other nominations, Cam McDonald declared Brendan Manz as Vice President.

Leanne Bartlett nominated Tammy Stephen as Secretary, Chris Wales 2nd, there were no other nominations, Cam McDonald declared Tammy Stephen as Secretary.

Leanne Bartlett nominated Dean Stephen as Treasurer, Tammy Stephen 2nd, there were no other nominations, Cam McDonald declared Dean Stephen as Treasurer.

Tammy Stephen nominated Sheridan Deede and Janine Hage for the joint position of show secretary, Steve Ninness 2nd, there were no other nominations, Cam McDonald declared Sheridan Deede and Janine Hage as the new show secretaries.

Steve Ninness nominated Jo Manz for a committee position, Sheridan Deede 2nd, Cam McDonald declared Jo Manz as a committee member.

Tammy Stephen nominated Leanne Bartlett for a committee position, Dean Stephen 2nd, Cam McDonald declared Leanne Bartlett as a committee member.

Tammy Stephen nominated Denise Bradbury for a committee position, Leanne Bartlett 2nd, Cam McDonald declared Denise Bradbury as a committee member.

Jo Manz nominated Anita Pearce for a committee position, Dean Stephen 2nd, Cam McDonald declared Denise Bradbury as a committee member.

All remaining committee positions were declared casual vacancies.

Appointment of an Auditor

Chris indicated that MK Audit Services Pty Ltd would be available to continue the clubs auditing, Dean Stephen is to contact MK to confirm.

Steve Ninness declared the 2012 Annual General Meeting closed at 2:25pm.

Southern Queensland Reining Horse Association

Board Meeting

Board meeting held at the Gatton Sports Complex, Gatton Qld on 3rd November 2012.

Meeting opened at 2:35pm by President Steve Ninness.

Attendees: Cam McDonald, Chris Wales, Steve Ninness, Dean Stephen, Clancy Topp, Noel Watson, Janine Hage, Trevor Paech, Anita Pearce, Brendan Manz, Jo Manz, Denise Bradbury, Leanne Bartlett, Tammy Stephen, David Nixon and Sheridan Deede.

2013 Show Dates

12 & 13th January – Open Pen

2nd & 3rd February – Ribbon Show/Clinic

2nd & 3rd March – Slide N Spin jackpot, qualifier (Drought Masters in beef shed)

6th & 7th April – Ribbon Show (Q13 Reining 9th & 10th April)

11th & 12th May – Jackpot Show

30th May to 2nd June – Pacific Coast Spectacular

22nd & 23rd July – Ribbon Show

31st Aug to 1st Sept – Ribbon Show

5th & 6th October – Ribbon Show

2nd & 3rd November – Clinic, Hi Point BBQ, Open Pen

Show Expenses

Confirmed with Cam McDonald

\$150 arena hire per day, if arena is to be hired for more than 2 days then it is \$150 for the first day and \$75 for each day after that.

\$50 for tractor hire for the duration of the show, Cam fills tractor up prior to the show then lets us know how much fuel the tractor is down after the show.

\$50 for the office hire for the duration of the show

\$50 for the showers and toilets for the duration of the show

\$6 an hour for arena lights and \$6 an hour for the stable lights and we are to monitor this and provide Cam an estimate.

\$20 a day for each stable and \$12 a day for each camp site (powered or not)

Clinicians are to have blue cards, tractor drivers are to have a Medium Rigid license and there are 5 wheelbarrows and 5 rakes.

The committee members are entitled to free stabling for 1 horse, free camping and do not pay a facility fee for the duration of the show. Committee members must demonstrate that they spend a reasonable amount of time supporting the club, to be decided by the President.

The club pays Cam for the committees stabling but does not pay Cam for the committees free camping.

Constitution Amendments

- i) From paragraph 7(1) New Membership, remove the requirement for new members to be proposed and seconded. *Reason: this creates unnecessary red tape for new members.*
Unanimous.
- ii) From paragraph 7(2)(b) remove the reference to the applicants proposer and seconder to *ensure consistency with proposal I)* **Unanimous.**
- iii) From paragraph 15(a) Composition of the board, reduce the number of required board members to a minimum of 8. **Unanimous.**
- iv) From paragraph 48 Financial Year, change the current financial year to 1st January to 31st December. *Reason: to align with the RA financial year and to ensure members are not having to renew their membership mid season.* **Passed in.**

Casual Vacancies and Portfolios

Sheridan nominated Kyley Norman for a casual position on the committee, 2nd Tammy Stephen.

Chris Wales nominated John Bourke for a casual position on the committee, 2nd Steve Ninness.

Tammy Stephen nominated Jessica Watson for a casual position on the committee, 2nd Sheridan Deede.

Jo Manz nominated Darren Simpson for a casual position on the committee, 2nd Leanne Bartlett

Website & Facebook – Kyley Norman

Stable administration – Leanne Bartlett

Sponsorship, prizes & hi points – Denise Bradbury and Jo Manz

Newsletters – Tammy Stephen, Jessica Watson, Kyley Norman

Membership and media contact – Tammy Stephen

Clinics – Steve Ninness and Brendan Manz

Bit judging roster – Darren Simpson

Scribe – Anita Pearce (accepting payment only for PCRS)

Regulations

Beginner Horse

1. Open to any age HORSE that has not won three "Beginner Horse" events or any one handed event. Change "one handed event" to "any Sanctioned Event at any RA or NRHA show". **Unanimous**

Beginner Rider

1. Open to any RIDER that has not won three "Beginner Rider" or three "Beginner Horse" or any one handed event. Change "one handed event" to "any Sanctioned Event at any RA or NRHA show" and remove "or three Beginner Horse". **Unanimous**

General Business

Leanne Bartlett moved that members start accumulating Hi Points once their membership has been paid, 2nd Steve Ninness.

Tammy Stephen moved that Hi Points include Non Sanctioned events, 2nd Sheridan Deede.

Food vouchers are to be allocated to scribes and announcers to govern the amount spent for catering.

The role of Show Manager is to be shared between Steve and Brendan.

Janine and Sheridan are to do the Show Secretaries course before Christmas

Committee members should not be exempt from stable cleaning deposits and on forfeiture of these deposits due to dirty stables should be enforced to provide a subsequent deposit.

Clinics and payment of clinicians, previously this was governed by a maximum of \$100 however this is not flexible for large clinics run over lengthy periods of time, Steve and Brendan are to approach the committee with suggestions once clinicians have been contacted.

Susan to be removed as signatory of the bank account and administration rights to the facebook page revoked.

Any new ribbons ordered should be labelled generically so that they do not contain information pertaining to a specific year or class to allow excess to be utilised in the following years.

Meeting closed at 4:30pm by Steve Ninness.