

How to lodge a complaint with Southern Queensland Reining Horse Association

SQRHA at all times seek to obtain positive outcomes for the benefit of the Association, Members and Horses
SQRHA recommend reporting an incident immediately to the relevant Show Manager and or Show Representative of the event.

You can use this form if you wish to lodge a complaint to SQRHA about:

- The conduct of a SQRHA member at a SQRHA sanctioned show or event
- An animal welfare issue of a horse at a SQRHA sanctioned show or event
- SQRHA processes or procedures

Please note that SQRHA cannot assess and is not within the scope of the Association to arbitrate on civil disputes that are outside SQRHA's responsibilities such as personal or business matters.

The following steps are provided as a guide on completing the form:

- You can complete the form from your computer or handwritten
- Include your name, address, and your SQRHA Membership number
- Provide as much detail as possible about what the complaint is, including any relevant dates, photo, video and location details to support the complaint
- Tell us what you feel would be the best outcome in reference to the complaint would be.
- Attach any additional information and or other relevant documentation that helps support your complaint.
- It is recommended that you keep a copy of the complaint for your records
- Send your complaint to the SQRHA email as stated below for assessment, which will then be forwarded to the disciplinary Committee
- All Complaints will be held in strict confidence.

Email the complaints form to
sqrha.president@gmail.com

Website: www.sqrha.com.au

Lodgment Fee \$110

Complaint Form

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Name: _____

Email Address: _____

Street number and street name _____

Suburb _____ State _____ Postcode: _____

SQRHA Member Number: _____

Describe your Complaint:

Attach additional sheets, videos, images to describe your complaint if available

Tell us what you feel would be the best outcome in reference to the complaint would be.

I acknowledge that:

- To the best of my knowledge, all information provided is true and correct and that no details relevant to the complaint have been left out
- I have not given false or misleading information to SQRHA Enter

your name to acknowledge the statement above:

_____ Date: _____